



# Business Gateway



**Advisory Group Meeting  
September 20, 2005**

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**Purpose:** To provide an update on:

- Process/project management (i.e., MOUs, OMB 300)
- Project deliverable status (i.e., architecture direction, upcoming web site enhancements)
- Agencies' eGov implementation milestones

**Expected Outcomes:**

- Agency understanding of BG direction, including architecture
- Agency understanding of and feedback on their role in completing project milestones

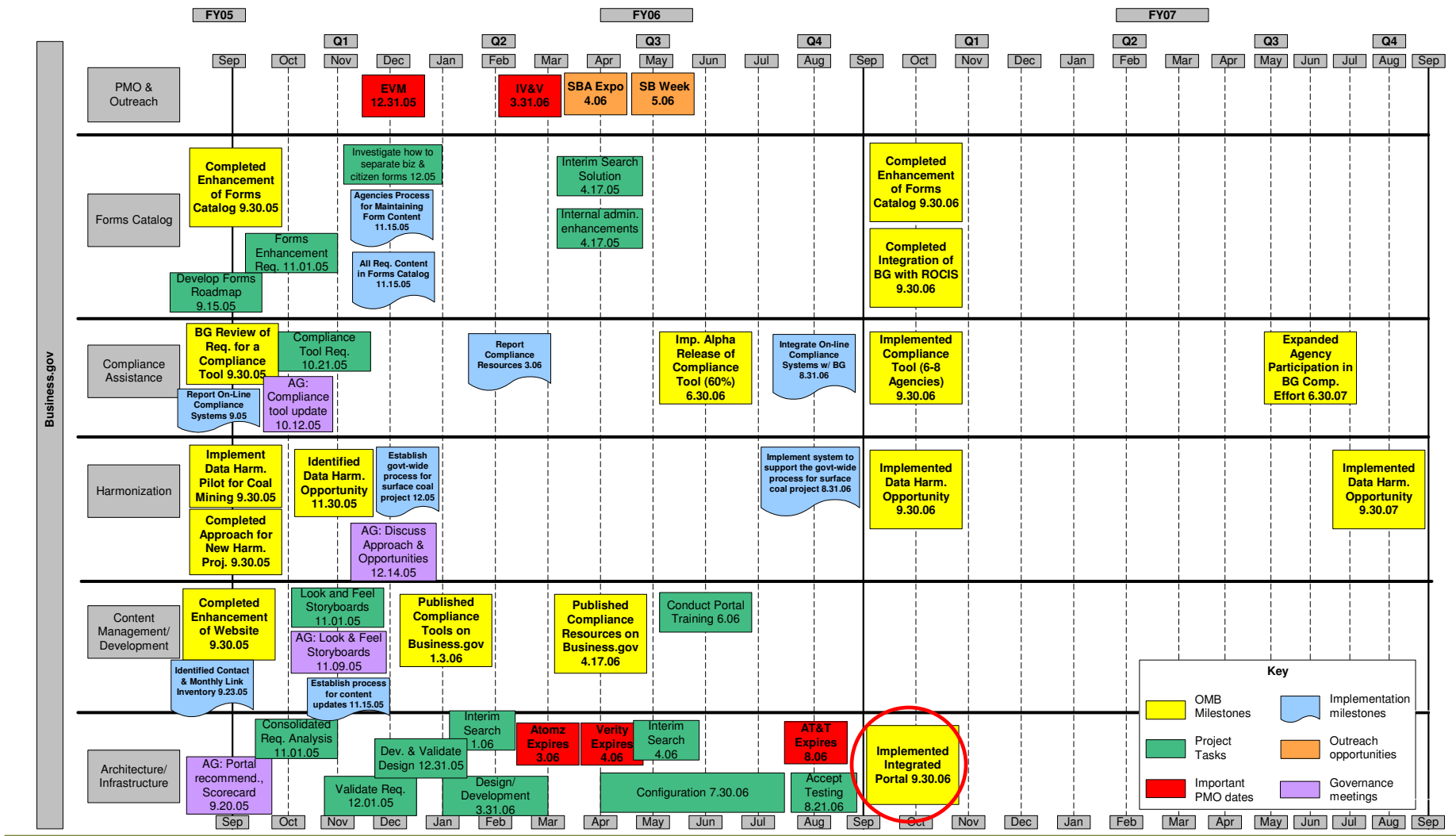


- Process/project management update
  - OMB 300 Status
  - MOU process
  - Agency synopsis and contact lists
  - Agency milestone update/report card
- Project schedule FY05-FY07 (see handout)
- Project deliverable status
  - Technology/portal direction (use existing Forms Catalog BEA platform)
  - BG Q4 status update on major milestones BG will meet by the end of September
    - Web site enhancements (templates)
    - Forms Catalog enhancements
    - Coal vertical pilot
    - Compliance tool requirements (agency interviews, templates)
    - Approach for data harmonization
- Next steps

## **E-GOV** Process/Project Management Update

- August 4<sup>th</sup> Governance Board meeting recap: Five-criteria model to fund FY07's budget
- OMB 300 Status (6 agencies submitted comments: SSA, DOE, DOL, HHS, GSA, USDA)
- BG has prepared MOUs for distribution by the end of September
- Agency one-pagers and contact lists
- Agency milestone update/report card

# E-GOV Project Schedule FY05-FY07





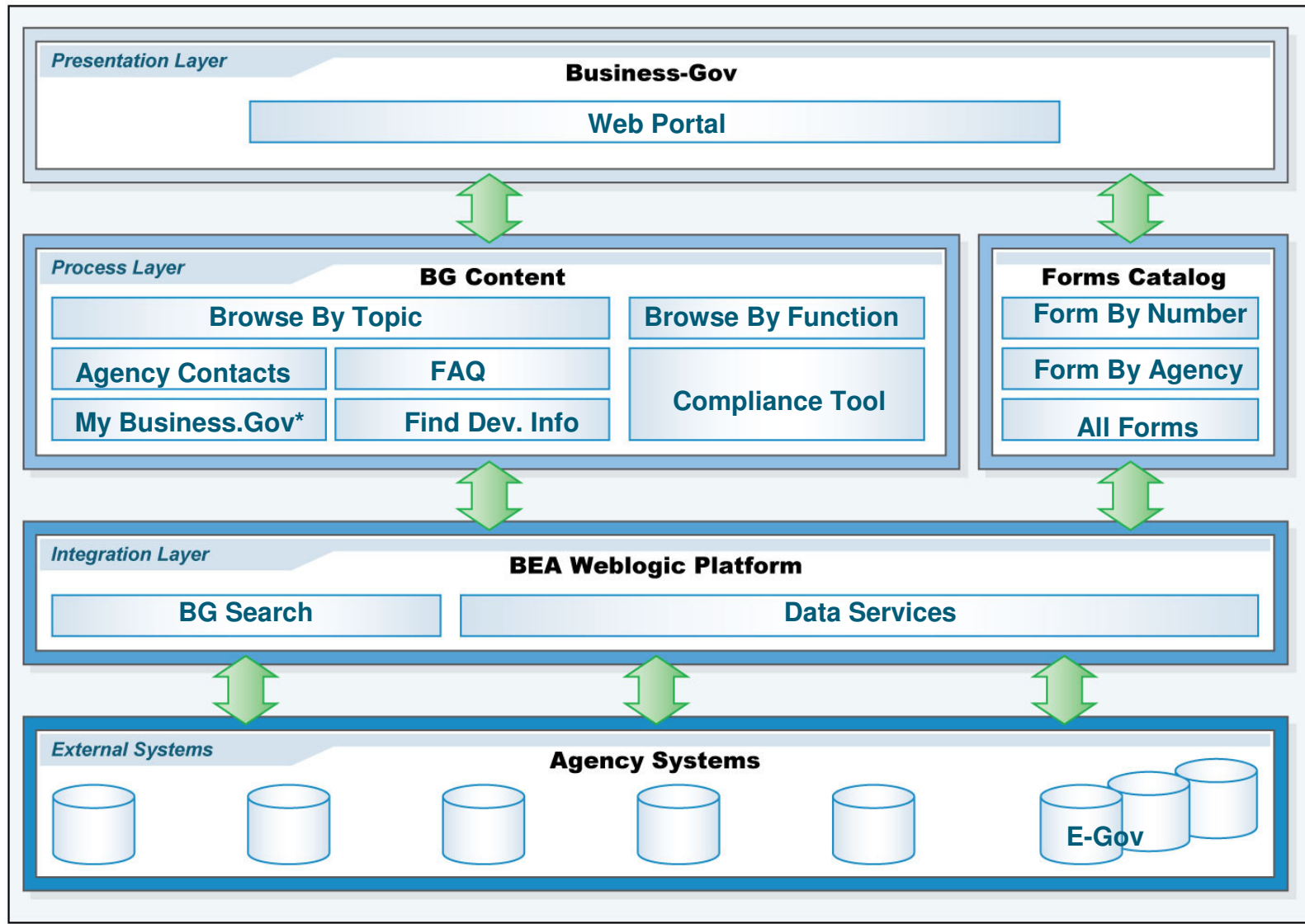
# **Project Deliverable Status**

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- As Business Gateway works toward implementing a fully integrated portal by Sep. 30, 2006, it will:
  - Use the existing BEA portal platform used by the Forms Catalog
  - Implement a smarter search engine
- Benefits of using existing BEA technology:
  - Reduced costs and implementation time
  - Integrated, eGov-friendly approach (by not implementing redundant systems)

# E-GOV Target Portal Architecture







- Sep. 2005: Complete web site enhancements
  - Enhance contact information and FAQs
  - Make more prominent: Forms Catalog, Compliance Assistance, Select a Topic
  - Make less prominent: “By Region”, “Find a Mentor”, “How to Hire”
  - Add orienting/explanatory text, i.e., About Us
  - Enhance existing Compliance Assistance page
  - Align content with Firstgov’s business tab content Sep. 30, 2005 Web site enhancements
  - Add disaster recovery information
  - Launch customer satisfaction survey on [www.business.gov](http://www.business.gov) (completed)
- Nov. 2005: Vet look-and-feel redesign with the Advisory Group
- Jan. and Apr. 2006: publish compliance assistance tools & resources
- Sep. 2006: Launch fully integrated Portal
  
- Agency implementation milestones
  - **Q4 FY05: Report card (agency POC and monthly content updates)**
  - Q1 FY06: Reminder for upcoming milestone (“Establish a process within the agency to coordinate business content dissemination and updates to Business Gateway”)



- Sep. 13 – 25, 2005: Requirements gathering sessions with high-burden agencies and small businesses
- Sep. 2005 – Sep. 2006: Working group to review requirements, design, alpha release, and beta release of compliance assistance tool (schedule to follow)
- Jun. 2006: Alpha release of compliance tool
- Sep. 2006: Beta release of compliance tool within fully integrated Portal
- **Agency implementation milestones**
  - **Q4 FY05: Report card on data call (online compliance tools)**
  - **Q2 FY06: Reminder for upcoming data call (compliance assistance resources—i.e., plain language guides, FAQs)**



➤ Sep. 2005: Complete enhancements

- Enhance search
  - Search agencies alphabetically
  - Search for forms by general number ranges
  - Search forms within specified agency or agencies only
  - “Advanced” search page to enter search text in multiple fields, such as agency, form number, form name, description
- Highlight specific agencies or functions with links, such as Find Tax Forms which would link to IRS

**Quick Stats as of 8/31/05:**

- 47,250 Unique Visitors per month
- 5,387 Unique forms
- 52 Agencies actively populating the catalog

➤ April 2006: Complete interim enhancements

- Interim search solution by mid-April 2006
- Administrative enhancements (i.e., forms check-in process)

➤ Sep. 2006: Complete enhancements as part of fully integrated Portal

- Smarter search engine
- Full interface with Compliance Assistance and other business content
- Integration with ROCIS
- Delineation between business-facing and citizens-facing forms

➤ Agency implementation milestones

- Q1 FY06: Reminder for upcoming milestones (enter all required content in Forms Catalog, establish process for maintaining forms content)



- Single Surface Coal Mining Reporting project update
- Overall harmonization approach update
- Sep. 2006: Include harmonization project as part of fully integrated Portal
- Agency implementation milestones
  - Q1 FY06: Reminder for upcoming milestone (applies only to DOI, DOL, and SBA)



- Next Advisory Group meeting:  
October 12, 2005, 1pm, SBA
- Tentative agenda for next meeting:  
Compliance Assistance tool update,  
web site re-design update